

GOVERNMENT OF KARNATAKA

KARNATAKA STATE LITERACY MISSION AUTHORITY

**6th Cross, Malleshwaram, Bangalore-560003.
(Phone. (O) 080-23444870 / 23444871 Fax. 080-23313135)**

TENDER NOTIFICATION

FOR PRINTING AND SUPPLY OF TEXT-BOOKS (PRIMERS)

FOR NON-LITERATES

(This document contains 14 pages)

Karnataka State Literacy Mission Authority

6th Cross, Malleshwaram, Bangalore-560003.

(Ph.No. (O) 080-23444870 / 23444871 Fax. 080-23313135)

Tender Notification No. C:11:KSLMA.BP.01/2007-08 Dated: 22-08-2007

Karnataka State Literacy Mission Authority, Bangalore invites tenders from reputed printers having own printing facilities for printing and supply of textbooks (primers) mentioned below as per specifications and terms and conditions contained in this tender document.

1. Details of items put into tender

1.i) Item tendered and quantity to be printed and supplied.

1. Description

Sl. No	Name of the Book	No. pages	Size of the Book	No. copies to be printed	
1	Baaravva Kaliyaka	132+4	A4	10,00,000	Ten lakhs
2	Sakshara Sangathi	96+4	A4	3,30,000	Three lakhs Thirty Thousand

2. Paper quality to be used:

- a) Text Paper : 60 GSM Cream Wove white printing smooth
Water mark paper (MPM Paper)
- b) Cover Paper : 170 GSM Pulp board machine glazed (MPM)

3. Printing:

- a) Text : Baaravva Kaliyaka - Single Colour
: Sakshara Sangathi - Multi Colour
- b) Cover page : Multi colour (1st and 4th page)

4. **Binding** : Perfect Binding

5. **Delivery Schedule** : 30 Days from the date of work order.

6. **Place of Delivery** : All Taluk head quarters in Karnataka

- 7. Other Conditions** :a) Materials to be printed text (inner pages) shall be given in butter (Tracing Paper) sheet and cover page shall be given in CD form,
- b) Paper samples (Text and Cover) should be enclosed
- 8. Packing Instructions** : Packing shall be done in bundles of specified Quantities convenient for handling.

II. Eligibility to Apply:

The minimum criteria for the tenderer to qualify for bids are as under, the tenderer shall enclose the information and documents in support of the; information in Technical Bid – Part I

- 1) Firms Registration: The tenderer should have been registered either of Shops and Commercial Establishments Act/ Factories Act/ Industries and Commerce duly renewed with minimum of 3 years as on the last date of the tender notification.
- 2) K.S.T. Registration: The tenderer should have been registered under KST for a period of three years with main line of its business being in the printing/ publishing of books. A copy of registration certificate under KST with copy of latest in form no.3. Monthly returns filed and 2006-07 annual returns with Sales Tax authorities.
- 3) A tenderer having more than Rs. 1.00 Crore turnover per annum need apply
- 4) A tenderer having Experience in Printing of text books for D.S.E.R.T. Bangalore need apply.
- 5) Income Tax: Should have been an income tax assessed for the last three years.
- 6) Balance Sheet: The audited balance sheet, profit and loss account and annexures for last three years audited and duly certified by Chartered Accountant.

III. Method of submission of tender

- III. 1) Tender shall be submitted in two cover system comprising of technical bid and financial bid. KSLMA provides Tender documents to be filled by the tenderers.
- 2) Technical bid shall be submitted in part-I with relevant enclosures and paper sample/s (wherever asked for) along with Draft towards E.M.D.
- 3) Financial bid shall be submitted in Part-II along with particulars of rates tendered, breakup for taxes etc., in the prescribed format.
- 4) Technical and financial bids shall be placed **in separate covers** marked as cover-1 "**Technical Bid against tender No. C11:KSLMA.BP-01/2007-08 dated 22 08.2007**" due on 20-09-2007 and Cover-2 "**Financial Bid against tender No. C11:KSLMA.BP-01/2007-08 dated 22 08.2007**" due on 20-09-2007.
- 5) Technical and financial bids placed in separate covers as detailed above shall be placed in a cover marked as "**Bids against tender No. C11: KSLMA: BP-01/ 2007-08 dated 22 08.2007**" due on 20-09-2007.
- 6) Tender should be submitted for all the items and quantity indicated in the tender document. Tenders for part quantity and certain items out of the items put into tender are liable for rejection at the discretion of the KSLMA, Bangalore.
- 7) Tender shall be submitted strictly in accordance with the stipulated technical specifications and tender conditions. All columns in the format/s shall be filled in and each page signed by the tenderer followed by signature with rubber stamp on the last page. Correction shall be attested by the tenderer.
- 8) Rate/s submitted in response to the tender notification shall be held valid for a period of 90 days from the date prescribed for opening the tender. Rate validity could be extended for a further period of one year subject to mutual consent.
- 9) Separate covers containing the technical bid and financial bid and the cover containing both the bids should be addressed to
**The Member Secretary,
Karnataka State Literacy Mission Authority,
6th Cross, Maleswaram, Bangalore-560 003.**
- 10) Tender bids and other particulars may be submitted in the formats prescribed in the tender document.
- 11) All the covers shall be wax sealed.

IV. Earnest Money Deposit (EMD)

- IV. 1) Tender should be accompanied by EMD of Rs 5,00,000/- (Rupees Five Lakhs only).
- 2) EMD should be remitted by means of crossed bank draft / pay order issued in the name of “**Member-Secretary, KSLMA, Bangalore**” payable at Bangalore.
- 3) Draft / Pay order issued by nationalized banks only shall be accepted towards EMD.
- 4) EMD of the successful tenderer/s shall be converted in to security deposit as indicated under VIII (1) of the document.
- 5) EMD of the unsuccessful tenderer/s will be returned within 10 days from the date of finalization of the tender.
- 6) EMD submitted by the tenderer/s will not carry any interest.
- 7) EMD of successful tenderer/s will be forfeited if he / they
 - (a) fail to execute agreement in favour of Member Secretary, KSLMA within the stipulated time on receipt of letter of offer from KSLMA;
 - (b) having executed the agreement fails to accept the printing order (hereafter wards mentioned as P.O.) for execution; and
 - (c) having accepted the P.O. for execution, failing to execute the order satisfactorily in accordance with the terms of the tender/agreement/P.O.

V. Receipt of tenders and validity thereof

- 1) Tenders completed in all respects shall be received and accepted by KSLMA. at its office on all working days on or before 20-09-2007 up to 5.00PM. and bids received after the due date and time will be summarily rejected. No Telegraphic/Fax tenders will be considered and rejected outright.
- 2) Once tender has been submitted in response to the tender notification, neither any additional tender will be accepted nor any correspondence entertained in the matter/s relating to the tender.

VI. Opening of tender

- VI. 1) Technical Bid received in response to the tender notice within the stipulated time shall be opened by the authorized officials of the Karnataka State Literacy Mission Authority, in the presence of the tenderer/s who choose to be present, at 11.00 Am on 21-09-2007 at the above address.
- 2) Technical Bids received without EMD and paper sample/s, wherever stipulated, are liable to be rejected as per KTPP Act 1999.
- 3) Paper samples submitted along with the Technical Bid will be referred for technical evaluation, if felt necessary.
- 4) Technical Bid submitted by the tenderer/s shall be evaluated with reference to the tender specifications and those bids not matching up to the tender requirements are liable for rejection as per KTPP Act 1999.
- 5) Financial bids of only those tenderer/s qualifying in the technical bid shall be opened at 3.00 Pm on 21-09-2007 at the above address.

VII. Finalization of tender and placement of order

- VII.1) KSLMA reserves the right to call all the tenderer/s who have qualified in the technical bid for finalization of the rates for printing and supply of the tendered items.
- 2) Successful tenderer shall arrange to execute an agreement in favour of the KSLMA on stamp paper of Rs 100/-, as per the format furnished by KSLMA, within 3 (three) days of receipt of letter of offer from the KSLMA.
- 3) Along with the agreement, successful tenderer shall also furnish Security Deposit (SD) equivalent to 7.5% of the value of the order for successful execution of supplies.
- 4) On receipt of the agreement and SD from the tenderer, KSLMA shall issue a formal P.O. on the tenderer duly indicating therein items & quantity to be printed and other relevant details including price, delivery schedule etc.,
- 5) In the event of failure of the tenderer to execute the agreement within the stipulated time, the letter of offer is automatically treated as withdrawn. In such an event, KSLMA shall have the right to place order on other tenderer/s at the cost and risk of the defaulting tenderer/s.

VIII. Security Deposit

- VIII. 1) Successful tenderer shall furnish Security Deposit(SD) equivalent to 7.5% of the order value along with the agreement. He/She/They will have the option to convert EMD in to Security Deposit to an extent of 7.5% of the total cost of work order or furnish a Bank guarantee for the entire amount and take back the EMD.
- 2) SD shall be furnished by crossed bank draft/pay order or irrevocable unconditional bank guarantee for similar amount in favour of KSLMA.
- 3) Draft/Pay Order/Bank Guarantee issued by nationalized banks shall only be accepted.
- 4) Bank Guarantee shall be in the format and period prescribed by the KSLMA
- 5) SD of successful tenderer/s will be forfeited if he/they
- a. having executed the agreement fails to accept the P.O. for execution;
 - b. having accepted the P.O. for execution, fails to execute the order satisfactorily in accordance with the terms of the tender/agreement/P.O.
- 6) Where SD is furnished by Bank Guarantee, KSLMA shall invoke the same and realize the amount of the guarantee in the event of the successful tenderer
- a. having executed the agreement fails to accept the P.O. for execution;
 - b. having accepted the P.O. for execution, fails to execute the order satisfactorily in accordance with the terms of the tender/agreement/P.O.
- 7) SD will not carry any interest and returned to the tenderer/s only after satisfactory completion of the supplies and fulfillment of all the conditions in respect of the order/s placed under the tender and subject to adjustment of dues, if any, to the KSLMA.

IX. Execution of the order and penalty for non/delayed execution

- IX. 1) On receipt of the P.O. successful tenderer shall take immediate steps for execution of the P.O.
- 2) Materials to be printed text (inner pages) shall be given butter (Tracing paper) sheet & cover page shall given in C.D. Form
- 3) Successful tenderer/s shall execute the printing work entrusted to him/them at his/their printing unit and will not subcontract the printing work. If it comes to the notice of KSLMA that the successful tenderer has subcontracted the work either in full or in part, KSLMA is at liberty to revoke the order placed on the successful tenderer/s, forfeit the EMD and SD given by the successful tenderer/s,

for non execution of the work and place order/s on other tenderer/s at the cost and risk of the successful tenderer/s.

- 4) Before commencing the printing work, samples of paper to be used for execution of the order shall be shown to KSLMA for approval. Quality of paper to be used shall strictly conform to the specifications in the tender document/P.O.
- 5) On approval of the paper samples, printing work shall be proceeded with. Bulk printing shall be taken up only after prior written approval of the printing proof, including layout, color combination etc., by the KSLMA.
- 6) While bulk printing, care in particular shall be taken to ensure the following:
 - (a) printed material is free from mistakes/errors;
 - (b) printing impression must be clear, sharp and legible;
 - (c) inking should be uniform throughout the printed material;
 - (d) all the material including cover page should be printed in specified/approved colours and in the absence of the same, in pleasing colours;
 - (e) printed material should be bound into books, where so specified, by using good quality paste/binding material;
 - (f) while binding the books, arrangement of the printed material in proper sequence/page number wise should be ensured and there should be no missing pages;
 - (g) excess trimming of pages shall be avoided.
- 7) The Tenderers shall not Employ Child Labour for printing , binding, Packing distribution of textbooks
- 8) No banned substance and/or other type of ink & printing material which may cause irritation to the skin or body during the course of usage or which may prove injurious to the health shall be used. It shall be ensured that only good quality ink and other printing materials, which are also safe from the point of view of health, are used in the execution of the printing work.
- 9) If it is found that banned substances and/or ink & material used for printing are injurious to health, KSLMA has the right to reject the entire consignment and claim the full cost, if already paid, as also claim damages/compensation. Further KSLMA will have the right to place orders for the printed material on other tenderers at the cost and risk of the tenderer.

- 10) Tenderer shall supply the printed material strictly as per the delivery schedule mentioned in the P.O. At the request of the tenderer, KSLMA at its sole discretion, may agree for extension of time for execution of supply on levy of liquidated damages @ 2.5% per day of the P.O. value.
- 11) Tenderer/s is/are responsible for proper packing, transportation and delivery of the printed material at the specified destination in good condition, at their own cost and risk. All the charges up to delivery of the consignment and stacking in the godowns specified by KSLMA shall be to the account of the tenderer
- 12) Packing shall be done in bundles of specified quantities convenient for handling and packed with inner covering of polythene & outer covering of Hessian cloth of appropriate quality to prevent wetness/damage of any other nature during transportation/handling of the consignment. Any damage/loss to the consignment till it is delivered to the office/place designated by the KSLMA shall be to the account of the tenderer.
- 13) KSLMA reserves the right to modify the tendered P.O. quantity \pm 10% and the tenderer shall execute supplies of the modified quantity on the agreement terms & conditions without raising any dispute.
- 14) Tenderer shall execute the order strictly as per the terms of the tender/agreement. In the event of (a) non acceptance of the letter of offer; (b) non execution of the agreement within the stipulated time; (c) non execution of the supplies as per terms of tender/agreement, KSLMA has the right to place the order for its requirement on other tenderer/s at the rates tendered by them or at negotiated rates or at market rates. In such an event, the defaulting tenderer shall be liable to make good the differential cost and other expenses which KSLMA may have to incur, apart from making good liquidated damages/penalties which KSLMA may levy on the defaulting tenderer.
- 15) Bill for supplies in duplicate along with delivery note, stock acknowledgement of the person receiving the stocks along with certificate for having received the stocks in good condition and as per packing specifications mentioned in the P.O. shall be submitted to the Member Secretary, KSLMA, Bangalore for payment.
- 16) Subject to scrutiny and other pre payment formalities, bill of the tenderer for supplies shall be normally paid within 30 days from the date of its submission subject to applicable statutory deductions and deductions on other accounts, if any.

X. General

- X. 1) No request from the tenderer for any change in the terms of the agreement/P.O. shall be considered during the currency of the agreement.
- 2) The officers or any authorized person of the Karnataka State Literacy Mission Authority shall have powers to inspect the premises of the accepted tenderers, where printing work is going on, in order to assess the progress of work at regular intervals.
- 3) Material given for printing is the sole property of the KSLMA. Tenderer shall make use of the same only for purposes of execution of the order received from the KSLMA and shall not divulge the same to any other person/s or make use of it any manner whatsoever. Along with consignment of the printed material or last consignment (in case delivery in batches is permitted), CD given by KSLMA and positives/negatives shall be returned by the tendered.
- 4) For additional information/clarification tenders, may contact the Assistant Director, KSLMA on all working days during normal office hours.
- 5) Any disputes arising under the agreement/ P.O. shall be subjected to jurisdiction of courts at Bangalore.
- 6) In the event of any dispute/s in the interpretation of the tender terms & conditions, decision of the Tender evaluation and Tender Accepting Committee, KSLMA shall be final and binding on the tenderers.

Member Secretary
Karnataka State Literacy Mission Authority
Bangalore -3

PART - I

KARNATAKA STATE LITERACY MISSION AUTHORITY, BANGALORE

Technical Bid against tender notification No. C.11:KSLMA. BP-01./2007-08 dated 22-08- 2007

TECHNICAL BID

Status and technical details of the tenderer
(Details to be furnished by the tenderer)

1. Name and complete address and telephone No. Office

Printing Press
2. Status Proprietorship/Partnership/
:
Pvt. Ltd., Co./Co-op Unit/
:
Others (Pl. specify) :
3. Registration no. in case of S.S.I. unit :
(enclose copy of SSI Regn. certificate)
4. Year of establishment :
5. Name of the Proprietor/Mg. Partner/
Mg. Director(as applicable) :
6. Details of printing & other machineries/
facilities available(Mention make in case
of Machineries) :
7. Sanctioned power and self generation
facility available :
8. K.S.T. & C.S.T. Regn. No/ TIN.No. :
9. Income Tax PAN No. and where
assessed :
10. Name & address of the Banker :

11. Turnover details, with I.T. assessment :
copies for the last three years
(2004-05, 2005-06,2006-07)
12. Details of printing works, executed for the
D.S.E.R.T Bangalore with relevant
Documents :
13. Details of EMD (Draft no. Bank on which :
Issued and amount)
14. Whether blacklisted by any authority :
Previously for non satisfactory execution
of work or any other reason?
15. If 'Yes' for Sl. No. 14, furnish details of the :
Authority which has blacklisted and
Reference under which it has been done
16. Any other particulars which the :
tenderer may wish to furnish

I/We..... (Name) representing.....

(Firm name) in the capacity of (Proprietor/Partner/Director, as

the case may be) hereby declare that the details furnished above are true to the best of my

knowledge and am/are aware that if it is established/found that any of the information

furnished by me/us is found incorrect/wrong, my/our bid is liable for rejection and I/we

would be ineligible to participate in future tenders of KSLMA.

Place :

Date:

***Signature of the tendered
with name designation & seal***

PART-II

KARNATAKA STATE LITERACY MISSION AUTHORITY, 6TH CROSS, MALLESWARAM, BANGALORE

FINANCIAL BID

Financial bid against tender notification No. C.11:KSLMA.BP -07/2007-08: dated 22-08-2007.

1. Printers Name and Address:

2. Details of items put into tender

1. i) Item tendered and quantity to be printed and supplied.

2. Description

Sl. No	Name of the Book	No. pages	Size of the Book	No. copies to be printed	
1	Baaravva Kaliyaka	132+4	A4	10,00,000	Ten lakhs
2	Sakshara Sangathi	96+4	A4	3,30,000	Three lakhs Thirty Thousand

2. Paper quality to be used:

- a) Text Paper : 60 GSM Cream Wove white printing smooth Water mark paper (MPM Paper)
- b) Cover Paper : 170 GSM Pulp board machine glazed (MPM)

3. Printing:

- a) Text : Baaravva Kaliyaka - Single Colour
: Sakshara Sangathi - Multi Colour
- b) Cover page : Multi colour (1st and 4th page)

4. Binding : Perfect Binding

5. Delivery Schedule : 30 Days from the date of work order.

6. Place of Delivery : All Taluk head quarters in Karnataka

- #### 7. Other Conditions
- a) Materials to be printed text (inner pages) shall Be given in butter (Tracing Paper) sheet and Cover page shall be given in CD form,
 - b) Paper samples (Text and Cover) should be Enclosed

8. Packing Instructions : Packing shall be done in bundles of specified Quantities convenient for handling.

FINANCIAL BID

3. Details of rate tendered for below-mentioned books

Sl. No.	Name of the book	No. of Pages	Size of the Book	No. of Copies to be printed (in figures & words)	Rate per book (including paper, printing, binding & transportation etc.,)	Total Amount in words and figures (As per column 5)
1	2	3	4	5	6	7
1	Baaravva Kaliyaka	136	A4	10,00,000 (Ten lakhs)		
1	Sakshara Sangathi	100	A4	3,30,000 (Three Lakhs Thirty Thousand)		

Note: Brief description of the cost component of the rates per book may be enclosed separately.

4. I/We..... (Name) representing (Name of the firm) in the capacity of Proprietor / Partner / Director have gone through the terms of tender notification No. C.11:KSLMA.BP.01/2007-08: dated 22.08.2007 and having fully understood the same, submit this financial bid, I/We hereby undertake to fully comply with the terms and conditions of tender notification No. C.11:KSLMA.BP. 01/2007-08: dated 22.08.2007 and that the rates tendered in this bid are firm and committed and if the work is awarded to us, I/We shall execute the same strictly as per terms of tender notification No. C.11:KSLMA.BP. 01/2007-08: dated 22.08.2007

Place:

Date:

Signature of the Tendered

with name, designation & Seal